

St. Anthony's Church • Church Plaza  
**Facility Reservation Request**

*This is only a request and is not official until  
 you receive reservation confirmation*

7820 Fox Road • Hughson, California 95326 • (209) 883-4310



Ministry / Organization: \_\_\_\_\_

Your Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email *(Required)* \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Single Date Requested: \_\_\_\_\_  
 Day of the Week                      Month                      Day                      Year

Repetitive Dates: \_\_\_\_\_  
 Day of the Week                      Weekly/Monthly                      Which Time of the Month

Time Requested:  
 (Including Setup & Cleanup)      Start Time                      End Time

Time of the Activity: \_\_\_\_\_  
 Start Time                      End Time

# of Participants: \_\_\_\_\_

Description of Activity: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**LOCATION** (Please check the box for the room requested)

- Church                       Church Plaza
- Classroom  1  2  3  4  5  6  7  8
- Hughes Social Hall
- Large Hall                       Small Hall                       Kitchen
- Rogers Family Center
- Gym                       Kitchen                       Music Room                       Room (KofC /YLI)

**ANNOUNCEMENT**

*(Parish Ministries: Check the appropriate box)*

Parish Bulletin (1-2 weeks prior to event)

Announcement after Mass (1 week prior to event)

FOR OFFICE USE ONLY

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Room Available \_\_\_\_\_  Entered into Church Calendar \_\_\_\_\_  
 Initials                      Initials